

ADMISSION BROCHURE 2019-20



SINCE 1971

GTB NATIONAL COLLEGE, DAKHA LUDHIANA

- Affiliated to Panjab University (Chandigarh)
- UGC Recognised
- NAAC Accredited
- Covered under grant in aid scheme of Punjab Govt.

M.Com.
M.A. Punjabi

B.A.
I, II, III
Skill Oriented Courses available

B.Sc.
Non Medical*

B.Com.
I, II, III
(2 Units)
with Honours

PGDCA
1 Year Diploma
Course

PGD
Mass Communication
1 Year Diploma
Course

*Value
Addition Courses*

- GST Course
- UGC/NET Preparation
- English Proficiency Course

Online
Registration
Starts from
15-05-2019 at
www.gtbdakha.com



Eligibility for Admission to B.A. Ist Semester

1. +2 Examination under 10+2+3 system of education of a recognized Board/ Council/ University.
2. B.A. Part-I (old scheme) / Intermediate /Arts/Examination of Panjab University.
3. Any other examination recognized by the University as equivalent to (i) and (ii) above.
4. With Pass in English

Subjects in B.A.

- i. Compulsory Subjects : English and Punjabi/History & Culture of Punjab (HCP)*
- ii. Any three elective subjects out of the following:
 - a. History
 - b. Political Science
 - c. Punjabi (Elective)
 - d. Sociology
 - e. Fashion Designing / Fundamentals of Computer Application / Functional English/ Advertising Sales Promotion and Sales Management
 - f. Economics OR Physical Education

Eligibility conditions for B.A. II & III (Semester III, IV, V & VI)

The candidate who is admitted in 1st, 3rd and 5th semester will be allowed promoted to 2nd, 4th and 6th Sem. respectively, for this the candidate will have to clear 50% of the total papers till that semester.

Eligibility for Admission To B.Com - Ist Semester

- a) +2 examination or B.Com Part-I (old scheme) of Panjab University with three of the following subjects securing at least 45 per cent marks in the aggregate:-
 - Commerce (or theory of commerce or foundation course in commerce), Accountancy (or book keeping and accountancy), Economics, Business Organization (or Business Management or Theory and Practice of Management), Insurance (or General Insurance or Life Insurance), Banking and Trade, Commercial Geography, Office Management and Secretarial Practice (or Office Organization and Management), Mercantile Law (or any Company Law), Auditing, Typewriting and Stenography/Computers (for typewriting)
- b) +2 Examination or B.A. Part-1 (Old Scheme) of Panjab University with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate;
- c) +2 Examination or B.A. Part-1/B.Sc.I/Pre-Engineering/ Pre-Medical Examination of the Panjab University under the Old Scheme not covered in (b) securing at least 50% marks.
- d) Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.
- e) With pass in English,

Eligibility conditions for B.Com. II & III (Semester III, IV, V & VI)

The candidate who is admitted in first/third/fifth semester will be allowed to be promoted to second/fourth/sixth semester respectively, for this the candidate will have to clear 50% of the total papers till that semester.

Subjects in B.Com

Semester - I

- ❖ Punjabi or History And Culture of Punjab
- ❖ English and Business Communication
- ❖ Interdisciplinary - Psychology for Managers
- ❖ Business Economics - I
- ❖ Principles of Financial Accounting
- ❖ Commercial Laws
- ❖ Principles and Practices of Management

Semester - II

- ❖ Punjabi or History And Culture of Punjab
- ❖ English And Business Communication
- ❖ Interdisciplinary - E-commerce
- ❖ Business Economics-II
- ❖ Corporate Accounting
- ❖ Business Laws
- ❖ Human Resource Management
- ❖ Environment, Road Safety Education and Violence against women & children

Semester - III

- ❖ Interdisciplinary - Issues In Indian Commerce
- ❖ Cost Accounting
- ❖ Company Law
- ❖ Business Mathematics And Statistics
- ❖ Banking and Insurance
- ❖ Indirect Tax Laws

Semester - IV

- ❖ Interdisciplinary Security Analysis and Portfolio Management
- ❖ Advanced Accounting
- ❖ Auditing and Secretarial Practice
- ❖ Cost Management
- ❖ Marketing Management
- ❖ Quantitative Techniques and Methods

Semester - V

- ❖ Income Tax Law
- ❖ Management Accounting
- ❖ Indian Economy
- ❖ Production and Operation Management
- ❖ Entrepreneurship and Small Business
- ❖ Financial Markets and Services

Semester - VI

- ❖ Direct Tax Laws
- ❖ Financial Management
- ❖ Issues in Financial Reporting
- ❖ Social and Business Ethics
- ❖ Operational Research
- ❖ Sectoral Aspects of Indian Economy

Eligibility for Admission To B.Sc (Non Med.) - Ist Semester Proposed for 2019-20

- B.A./B.Sc./B.Com Part-I (Old Scheme) /Intermediate/ Arts / Science / Agriculture examination of Panjab University.
- The +2 examination under 10+2+3 system of education of a recognized University/Board/Council, with atleast 40% marks and must have passed atleast two science subjects in the qualifying examination out of

- three elective subjects except anthropology offered by him/her.
- Prak Shastri/Vishard examination with compulsory English. (Vide SenatePara-LXXVII dated 06.12.2009)
- Any other examination recognized by the University as equivalent to (i), (ii)and (iii) above.
- with pass in English.

Subjects in B.Sc (Non Med.)

- Physics
- Chemistry
- Mathematics
- English
- Punjabi/HCP

Eligibility for Admission to M.A.

Eligibility Conditions for M.A. 1st Semester

Admission to the above will be open to students with

- 45% in B.A. I, II, &III in the particular subject. **OR**
- 50% in aggregate. **OR**
- Any other equivalent examination declared so by the PU, Chd.
- Master's degree examination in any other subject.

*Students will be offered options available in college.

Eligibility Conditions for M.A. 2nd, 3rd & 4th Semester

Persons who have passed one of the following examinations are eligible to join 2nd, 3rd & 4th semester:

- Semester Ist, IInd and IIIrd examination in the subject offered from the college.
- Semester Ist, IInd and IIIrd examination in the subject offered from Kurukshetra/ Punjabi/ Guru Nanak Dev/ Maharishi Daya Nand/ Himachal Pradesh University provided he/she offered the same papers as are available at this University.

Subjects in M.A.

Students will be offered options available in college.

Note: Compartment students of other University are not eligible to join M.A. Semester IIIrd of this University.

Eligibility for Admission to M.Com - I and II Semester

Eligibility Conditions :

- (a) B.Com./B.Com. (Hons.)/BBA with not less than 45% marks in the aggregate. OR
- (b) A graduate with Honours in Economics or Mathematics or Statistics or Commerce with not less than 45% marks in the aggregate OR
- (c) A graduate with 50% marks in the aggregate having offered Economics, Mathematics, Statistics, Commerce, Computer Applications or Computer Sciences as a subject in the examination:
- (d) An associate of the (i) Institute of Chartered accountants of India or England or (ii) Institute of cost and work Accountants of India or England OR
- (e) A pass in the final examination conducted by the institute of Company secretaries of India; OR
- (f) Graduate from any other stream not covered in (a) to (d) above with not less than 60% marks in the aggregate

Admission to M.Com - III & IV (Semester System)

Third and fourth semester admission/examinations shall be open to a student who has passed 50% of the prescribed papers of 1st and 2nd semester jointly.

Subjects in M.Com

Semester - I

- ❖ Managerial Economics
- ❖ Quantitative Methods For Business
- ❖ Modern Accounting Theory & Reporting
- ❖ Organisation Theory And Behaviour
- ❖ Marketing Management
- ❖ Management Information System
- ❖ Workshop On IT Applications In Commerce

Semester - II

- ❖ Business Environment
- ❖ Research Methodology In Commerce
- ❖ Financial Management And Policy
- ❖ Production And Materials Management
- ❖ Operations Research
- ❖ Business Policy & Strategic Management
- ❖ Summer Training Report And Viva Voce

Semester - III

- ❖ Business Performance Measurement
- ❖ Tax Planning and Management
- ❖ Integrated Marketing Communication & Brand Equity
- ❖ Marketing Research
- ❖ Bank Management
- ❖ Insurance Management
- ❖ Workshop on Financial Markets and Instruments

Semester - IV

- ❖ Project Planning and Control
- ❖ Knowledge Management
- ❖ Business Ethics and Corporate Governance
- ❖ Advertising & Sales Management
- ❖ Services Marketing
- ❖ Consumer Behavior
- ❖ Comprehensive Viva-Voce



Eligibility for Admission to Post Graduate Diploma in Computer Applications (PGDCA) Semester System

- i Graduate (B.A./B.Sc./B.Com./B.C.A. under 10+2+3 system of examination) with at least 50% marks in any discipline. **OR**
- ii B.E. / B.Tech **OR**
- iii Any other examination recognized by the Syndicate as equivalent to (i) or (ii) above.

Subjects in PGDCA

Semester - I

- ❖ Computer Fundamentals
- ❖ Computer Programming using C
- ❖ DataBase Management System
- ❖ Data Communications and Networks
- ❖ Lab1 (Based on PGD-1101 & PGD-1102)
- ❖ Lab2 (Based on PGD-1103)

Semester - II

- ❖ Object Oriented Concepts Using JAVA
- ❖ Web Technologies
- ❖ Software Engineering
- ❖ Computer Based Accounting
- ❖ Lab3 (Practical based on PGD-2101)
- ❖ Lab4 (Practical based on PGD-2102)
- ❖ Project Work :Project will involve Development of Business Application / WebSite

Eligibility for Admission to Post Graduate Diploma in Mass Communications (PGDMC) Semester System

Proposed for 2019-20

The admission to the course shall be open to any person who has passed Bachelor's Degree examination in any faculty from Panjab University or any other University recognised as equivalent thereto. OR

A candidate who appeared under semester system for undergraduate courses and has upto two re-appears in Semester- III, IV, V & VI is also allowed to take admission under semester system in PGDMC.

Subjects in PGDMC

Semester - I

- ❖ Introduction to Mass Communication
- ❖ Print Media
- ❖ Electronic Media
- ❖ Advertising and Public Relations
- ❖ Practical Assignments

Semester - II

- ❖ Introduction to Mass Communication
- ❖ Print Media
- ❖ Electronic Media
- ❖ Advertising and Public Relations
- ❖ Practical Assignments

Note : Students with Reappear in UG Classes

Students with Reappear in a max of two subjects in UG class of PU, Chd are eligible to seek admission in PG Classes.



Admission Schedule

NORMAL ADMISSION DATES

08-07-2019 to 23-07-2019 Time : 10.00 AM

LATE ADMISSION(With Principal's Permission & Late Fees with Rs. 560/-)

24-07-2019 to 13-08-2019

LATE ADMISSION (With V.C.'s permission & late fees with Rs. 2040/-)

14-08-2019 to 31-08-2019

Documents Required at the Time of Admission

1. Parents'/Guardian's permission to join the college.
2. An attested copy of the University/School Board Certificate or Provisional Certificate. Original Certificate must be produced at the time of the admission.
3. 3 Passport size Photographs.
4. Certificate showing Date of Birth.
5. Students who belong to S.C., B.C. or any other reserved category must produce a certificate from a First Class Magistrate in support of their claims.
6. Income Certificate in case of SC/BC students.
7. Migration Certificate wherever applicable.
8. Aadhar Card and Voter Card
9. Blood Group Certificate

Admission Rules

1. New Admission:

Admission is open to eligible students as per instructions and directions by the Panjab University for all the courses being run by the college.

2. Application form:

Admission to the college will be made on prescribed form obtainable from the college website. A Hard copy of filled up form should be handed over to the office after getting it signed by the Admission Committee, complete in all respects. Incomplete forms will not be considered.

3. Students from other colleges:

A student who has passed a class from some other college may join this college for the next higher class but he/she shall produce a college leaving certificate from the previous college through which he/she had appeared in the exam and a character certificate to the satisfaction of the Principal. The Principal can refuse such admission without assigning any reason.

4. Migration Certificate & Fee:

No migration fee will be charged from students who have passed 10+2 Examination from Punjab, H.P., Haryana, Chandigarh and Andaman and Nicobar School Education Boards or from Central Board of Secondary Education, New Delhi. Also, they are not required to submit migration certificate. Others will be required to submit migration certificate and pay the necessary migration fee.

5. The candidates from other Universities:

Students coming from other Universities must bring

with them qualifying examination Certificate at the time of admission. Migration Certificate must be submitted latest by the 30th September in the University office.

Important Note: A student of other University who is placed in compartment in 1st year, 2nd year of B.A./B.Com. will not be allowed to join 2nd year/3rd year Course of this University.

6. Students with gap years:

If the Principal agrees to grant the admission in "Gap Year/s Case" in certain typical cases, then the candidate having gap year will have to submit an affidavit in duplicate to the effect that he/she was not disqualified by any Board/Body/ Council/ University and he/she is not already registered with the Panjab University (wherever applicable) and will also register the cause of gap.

In case the candidate was disqualified, the period of disqualification and the activities in which the candidate was involved during the period of disqualification, should be indicated by the candidate in the said affidavit.

In case of re-admission after a long spell, the candidate must quote his/her old Registration Number of Panjab University.

7. Re-evaluation Case:

If as a result of re-evaluation, a candidate passes the Exam., he/she shall be eligible to seek admission to the next higher class within ten working days of the communication of re-evaluation result to him/her.

However, no candidate would be granted admission on the basis of re-evaluation result after 15th October.

8. Late result Case of +2 :

A student whose result of +2 examinations in February/March conducted by a School Board is published late, but not later than 14th August, 2018, may be admitted without late fee within 15 working days of the declaration of the result and his/her attendance shall be counted from the date of

admission. This would be applicable to an Open School Board also. After expiry of this period, the approval for late admission is required from the Vice-Chancellor.

- Note:**
1. After getting admission approved by the Admission Committee, fee must be deposited on the same day.
 2. Personal Attendance at the time of admission is necessary.

Scholarships

- A. Central Government Scholarships
- B. State Government Scholarships.
- C. Scholarships by Panjab University
- D. U.G.C. Scholarships, Allowances and Stipends:
- E. Scholarships and Trophies are given by certain benevolent individuals and organizations to encourage the students for excellence:
 1. Major Bachittar Singh Sekhon Charitable Education Scholarship.

2. Scholarship by Senior Citizen conclave.
3. Captain Jagir Singh Sekhon Trophies to toppers.
4. Widows & Orphan trust Scholarship to Poor & Meritorious Students of neighboring schools & colleges.
5. Special Scholarships to meritorious students.
6. S. Atma Singh Trust Scholarship.

Details of Fee/Funds to be Deposited for 2019-20 (proposed)

Class	Odd Semester 1st Term	Even Semester 2nd Term	Total Fees
B.A. -I	₹ 8000 + P.U. Exam Fee	₹ 7880 + P.U. Exam Fee	₹ 15880 + P.U. Exam Fee
B.A.-II & III	₹ 8000 + P.U. Exam Fee	₹ 7330 + P.U. Exam Fee	₹ 15330 + P.U. Exam Fee
B.Com. -I	₹ 15000 + P.U. Exam Fee	₹ 10510 + P.U. Exam Fee	₹ 25510 + P.U. Exam Fee
B.Sc. -I (N.M)	₹ 10000 + P.U. Exam Fee	₹ 8000 + P.U. Exam Fee	₹ 18000 + P.U. Exam Fee
B.Com. -II & III	₹ 15000 + P.U. Exam Fee	₹ 9960 + P.U. Exam Fee	₹ 24960 + P.U. Exam Fee
M.A.-I & II	₹ 12000+ P.U. Exam Fee	₹ 8610+ P.U. Exam Fee	₹ 20610+ P.U. Exam Fee
M.Com.-I/II	₹ 15000+ P.U. Exam Fee	₹ 10920+ P.U. Exam Fee	₹ 25920+ P.U. Exam Fee
PGDCA / PGDMC	₹ 15000+ P.U. Exam Fee	₹ 10840+ P.U. Exam Fee	₹ 25840+ P.U. Exam Fee

Note :

- Examination fee of each class will be charged separately as per University instructions with semester fee.
- The students opting for Fashion Designing, Sociology subject in BA will have to pay an extra fee of Rs. 720/-p.a. Fashion Designing, Sociology, Advertising & Sales Management, Functional English, Computer Application.
- If at a later stage the fee structure is changed by the University, the fee will be charged accordingly.
- **Students belonging to lower income group can deposit their fee in monthly installments also.**

Facilities : Library and Reading room, Photostate facility, sports infrastructure and facility (for certain games such as Hockey, football, Cricket, Volleyball, BasketBall, Kho-Kho, Badminton, Gatka, 400m track for Athletics, Power Lifting etc), NCC NSS, Parking Facility, **Bus Pass Facility (for Punjab Roadways and PRTC as per rules of Punjab Govt.)**, computer and internet facility, incentives to academic achievers, departmental library facility (from which books to needy students are provided), Youth Club, Career Guidance & Counselling Cell, College Magazine and Newsletter, Language Lab, Multimedia Room, Seminars and Extension Lectures, Students Feedback, Remedial/Special Coaching Classes, PU Extension Library Ludhiana Membership, Trophies and Cash Prizes in Sports and Academic and Cultural Activities, Roll of Honour/College Color in the field of Academics, Sports, Cultural Activities, N.C.C., N.S.S. & Youth Festivals, Auditorium, Industrial Visits, Common room for Boys & girls, Alumni Association

SPECIAL ARRANGEMENT FOR GIRL STUDENTS

- Separate seating arrangement in canteen and library.
- Separate Common Room equipped with T.V. & Other Facilities.
- Separate Sections for girl students.
- Liberal fee concession and scholarships available for needy and meritorious girl students.

University Rank Holders 2017-18



Gaganpreet Kaur
2nd Position in PU in
B.Com-5th Semester



Karishma Joshi
5th Position in PU in
M.Com-2nd Semester



Lakhvir Kaur
5th Position in PU in
MA Pbl. 4th Semester



Prabhjot Kaur
8th Position in PU in
B.Com-3rd Semester

RAGGING

Ragging of all forms is banned. Students indulging in such activities may be penalized and/or rusticated as per Supreme Court directions.

PAYMENT OF COLLEGE FEES

The College charges fees according to the norms laid down by Panjab University, Chandigarh.

CAREER COUNSELLING and JOB PLACEMENT

Fee concession and scholarships available for needy and meritorious students

Fee Concession For +2

Students Seeking admission in B.A. Ist , B.Com. Ist, B.Sc Ist:

- above 90% marks - 50% Fee concession of total fee
- 80% to 90% marks - 25% Fee concession of total fee
- 70% to 80% marks - 10% Fee concession of total fee

College Bus Facility

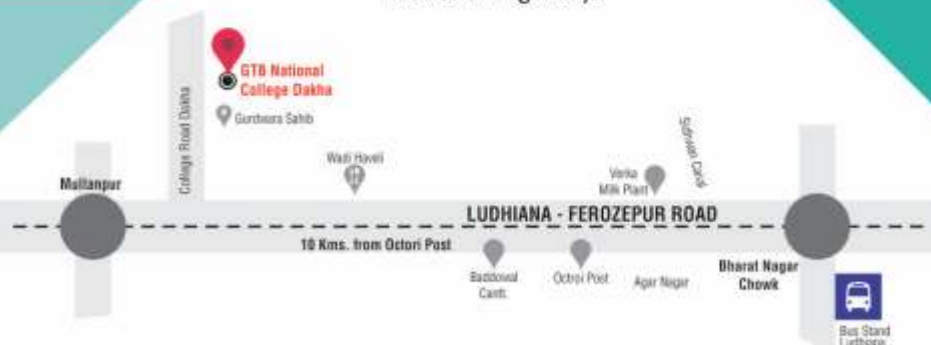
Bus service for Girls from



- Hambran and nearby areas.
- Mullanpur Bus Stand to College

Easy approachability:

Situated at a distance of 15 k.m. from Ludhiana Ferozepur National Highway.



For More Details See Prospectus



SINCE 1971

G.T.B. NATIONAL COLLEGE

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